



॥वसुधैव कुटुम्बकम्॥

# SYMBIOSIS INTERNATIONAL (DEEMED UNIVERSITY)

(Established under Section 3 of the UGC Act, 1956)

Re-accredited by NAAC with 'A' grade (3.58/4) | Awarded Category – I by UGC

(To be filled in by the University)

Mig Certificate No \_\_\_\_\_

Date of Issue \_\_\_\_\_

## APPLICATION FORM FOR MIGRATION CERTIFICATE

(To be filled in by the Candidate)

To,  
The Registrar  
Symbiosis International University  
Gram: Lavale | Tal: Mulshi | Dist.: Pune | Pin Code - 412 115

Dear Sir/ Madam,

I request you to issue me Migration Certificate from Symbiosis International University. The detailed information is as under:

1. Name in full \_\_\_\_\_  
(As mentioned on Consolidated Statement of Marks/ Grades/ Passing Certificate/ Degree Certificate)

2. Mailing / Postal Address \_\_\_\_\_

City: \_\_\_\_\_ Pin: \_\_\_\_\_ Gender: \_\_\_\_\_

Tel. / Mobile No. \_\_\_\_\_ Email ID. \_\_\_\_\_  
(with STD Code)

3. Last College/ School/ Institute attended of this University \_\_\_\_\_

4. Programme & Year of admission \_\_\_\_\_ 5. P.R.No. \_\_\_\_\_

6. Last Examination of this University appeared with Seat No. \_\_\_\_\_

7. Reason for requesting Migration Certificate (Tick the appropriate reason):

a) Joining other University

b) Cancellation of Admission

c) Personal Reason

8. Following documents are enclosed:

**a. Demand Draft:**

- Indian Students: **Rs.500/-** in favour of Symbiosis International University, Payable at Pune
- International Students: **\$25** is to be **converted into Indian Rupees (For wire transfer details, Please contact [dyregistrar@siu.edu.in](mailto:dyregistrar@siu.edu.in))**

**b.** Original Transfer Certificate duly signed by Director of the School/ College/ Institute

**c.** Photo copy of Consolidated Statement of Marks/ Grades/ Passing/ Degree Certificate (IfApplicable)

**Declaration by the Candidate**

I have carefully gone through the instructions given for the candidate requesting Migration Certificate and I have completed all the formalities mentioned there-in. I shall be responsible for any error, omission, deletions in the entry of this application form.

Date \_\_\_\_\_

Signature of the Candidate \_\_\_\_\_

**To be filled in by the School / College/Institute**

Forwarded to the Registrar, SIU for necessary action.

I have no objection to issue the Migration Certificate to the above-mentioned Candidate. Documents mentioned in column 8 are enclosed.

Place \_\_\_\_\_ Name & Signature of the Principal/ Director \_\_\_\_\_

Date \_\_\_\_\_ Seal of the School/ College/ Institute \_\_\_\_\_

**To be filled in by SIU**

The documents mentioned in the column 8 are received. The Migration Certificate may / may not be issued.

_____	_____	_____	_____
<b>Coordinator</b>	<b>Section Officer</b>	<b>Asst. Registrar</b>	<b>Registrar</b>

**Instructions for the candidate requesting Migration Certificate**

1. The Candidate shall submit his/ her application form for Migration Certificate at the School/ College/ Institute last attended of this University along-with the following documents :

**a. Demand Draft :**

- **Indian Students: Rs.500/-** in favour of Symbiosis International University, Payable at Pune
- **International Students: \$25** is to be **converted into Indian Rupees (For wire transfer details, Please contact [dyregistrar@siu.edu.in](mailto:dyregistrar@siu.edu.in))**
- **Original Transfer Certificate duly signed by Director of the School/ College/ Institute**

**b.** Photo copy of Consolidated Statement of Marks/ Passing/ Degree Certificate (IfApplicable)

2. The Migration Certificate is issued on the basis of Original Transfer Certificate issued by the Principal/ Director of the School/ College/ Institute last attended by the Candidate.

3. The Original Transfer Certificate received by the University will not be returned to the Candidate. The fee paid for the Migration Certificate will not be refunded.

4. An Incomplete form will not be accepted.

5. The Migration Certificate will not be issued to any Candidate in Person. The Migration Certificate will only be sent via Registered AD Post. Candidate must sign the acknowledgment attached to the Registered AD Post to confirm receipt.