



SYMBIOSIS INTERNATIONAL (DEEMED UNIVERSITY)

(Established under section 3 of the UGC Act 1956)

Re-Accredited by NAAC with 'A' grade (3.58/4) | Awarded Category - I by UGC

Founder: Prof. Dr. S. B. Mujumdar M.Sc. Ph.D. (Awarded Padma Bhushan and Padma Shri by President of India)

Minutes of the Special meeting of Internal Quality Assurance Cell (IQAC) held on 3rd May'2021 at 10.30 am to 11.30 pm via ZOOM

Following members attended the meeting

SN	Name & Institute	Designation
1	Dr. Rajani Gupte	Chairman, IQAC
2	Dr. Bhama Venkataramani	Dean Academic & Admin
3	Dr.Sreenath K	Head QA and IQAC
4	Mr. Pradeep Bhargava	External Member
5	Dr.Vinayak Shirgurkar	Management Member
6	Dr. Poornima Tapas	Teaching Member
7	Dr.Jayshree Kharche	Teaching Member
8	Dr. Parimala Veluvali	Teaching Member
9	Ms. Apoorva Kulkarni	Teaching Member
10	Mr.Aniket Jagtap	Teaching Member
10	Ms.Supriya Deshpande	Administrative Member
11	Dr. Deepak Tatpuje	Administrative Member
12	Ms. Swati Sahasrabudhe	Administrative Member
13	Dr. Pravin Dange	Administrative Member
14	Dr.Abhijeet Chirputkar	Special Invitee
15	Dr. Amit Suratkar,	Administrative Member
16	Dr. Sophia Gaikwad	Administrative Member
17	Ms. Nilima Ghuge	Administrative Member
18	Dr. Avinash Kakade	Administrative Member

Following members expressed their inability to attend the said meeting and were granted a leave of absence.

1	Dr. Meeta Kumar	Teaching Member
2	Dr. Meenal Kulkarni	Teaching Member
3	Mr. Samir Gadgil	External Member
4	Mr. Jaysurya Das	External Member
5	Mr. Jitendra J. Paturkar	Alumni Representative
6	Mr. Swakush Inarkar	Student Representative
7	Mr. Nilesh Nikam	Parent Members

Hon'ble Vice-Chancellor and Head IQAC welcomed all the members to the 33rd external IQAC meeting. Head IQAC gave a presentation, taking the members through the agenda points.



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ITEM NO.1

To confirm the minutes of the 33rd External IQAC Meeting held on 24th March 2021.

Minutes of the 33rd External IQAC meeting held on 24th Mar'2021 were discussed and confirmed.

Resolution Item No.1: IQAC: 03.05.2021

Resolved that the minutes of the 33rd External IQAC meeting held on 24th March'2021 are hereby confirmed.

ITEM NO.2

Review of the Action Taken Report of the 33rd External IQAC Meeting held on 24th March'2021

Members were briefed on the action taken report of the points discussed in the 33rd External IQAC meeting held on 24th March'2021.

Resolution Item No.2: IQAC: 03.05.2021

Resolved that members noted the points and appreciated the work done by the department, and suggested completing the ongoing activities.

ITEM NO.3

To discuss the Innovative practices and Quality initiatives adopted by the academic department and seek suggestions for further enhancement of quality.

Dean – Academics & Administration briefed members on the department structure, activities being carried out in the department and quality initiatives implemented and planned.

- 1) SIU registered for NDLI Club activity.
- 2) Library Stock verification report and library activity added in Library MIS.
- 3) Started taking feedback after every Information literacy program
- 4) Developed software for SMCW and declare results of the MBBS programme.
- 5) Developed web portal for online application for issue of Transcript, Attestation of academic documents.
- 6) Online Proctored examinations conducted in MCQ and Descriptive pattern.
- 7) Uploaded degree and diploma certificate data on NAD (Digilocker).
- 8) Moved SIU web result and conovaction registration module to students' login portal.
- 9) IT introduced Ishanya Bhavan Project: "One Network One Wi-Fi"
- 10) Strengthened process of Online mentoring for Designing of Research project proposals
- 11) Implemented the process of Data Access Review and Non-Disclosure Agreement (NDA) to collect data from SIU
- 12) Developed an index-based strategy for publishing research papers
- 13) Conducted research publication-specific FDPs.



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- 14) Conducted training sessions for the setting of multiple-choice question papers for the Ph.D. entrance exam.
- 15) Various Online Programmes viz. B.Sc. (Honours) -Economics and BBA Bachelor of Business Administration- Finance and Accounts started by the University
- 16) Implemented the Asset Inventory Management System (AIMS) for Purchase workflow processes.
- 17) Used the **STLRC** portal as a Forum to bring about discussions amongst faculty members on topics related to Education and Quality. The STLRC portal proposed for Forum Discussions around topics such as Assessments, online teaching-learning, challenges of online exams etc. A theme is announced every first week of every month, and faculty members would be invited to discuss and share their views.

Objectives of this practice:

- Created a platform to share good practices.
- Mentor younger faculty.
- Assess needs for further FDPs based on identified.
- Proposed outcome: Sharing of knowledge and different perspectives. These discussions resulted into collaborations amongst the faculty members across various domains and thus inculcated multi-disciplinary and critical thinking.
- Thus, STLRC is a centre, the 'go-to' place for any support that faculty requires in teaching-learning-evaluation and research areas.

Resolution Item No.3: IQAC: 03.05.2021.

Resolved that the Innovative practices & Quality Initiatives conducted at institutes during 2020-21 as per given details were discussed and noted.

ITEM NO.4

To discuss the activities undertaken by DSRW.

Innovative activities

- Introduced virtual outbound session to enable team bonding among students during the orientation program
- Activities with props and themes were introduced during the Wednesday walk.
- Physical activity and wellness awareness drive was launched during the activity break sessions
- Fitness dating was launched in a hybrid mode
- Introduced Instagram challenges for students
- Extended the reach of DSRW activities through social media promos

Mass activities and event

- Included other universities and colleges in the Fitness for Freedom run 2021-22



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- Theme-based activities included in Symbithon 2021 (COVID warriors run-walk, the family walk day, walk your pet day, walk-run for mental health)

Fitness

- Virtual fitness testing continued with obesity counselling in view of pandemics and lockdown.
- Kept students and staff active during the pandemic, and a fitness challenge Fat to Fit was introduced to help people in reducing fat percentage.
- Started with 21 days fitness challenge for the staff of Symbiosis to develop a habit of physical fitness.
- Introduced the virtual model of Symbi fit for all students and staff across campuses. This initiative kept students and staff motivated for their fitness at home.

Administration

- Appointed the non-teaching staff (Technical) which helped to improve in services offered to students and staff.
- DSRW Uniform Policy
- MoU with All India Football Federation for development and usage of ground for Asian Football Cup (women)
- Initiated the cashless transaction (Issue of Petro card)

Resolution Item No.4: IQAC: 03.05.2021

Resolved further that programs in the health Skill sector are in line & Uniform policy noted by the members.

ITEM NO.5

To inform the members regarding the establishment of a new Institute in the University

- *SCMS, Hyderabad - Symbiosis Centre for Management Studies*

Specializations in Finance, Marketing, Human resources, FBM & Entrepreneurship

Resolution Item No.5: IQAC: 03.05.2021

Resolved that the information about the establishment of CMS, Hyderabad in the University be and is hereby noted by the members

ITEM No.6

To inform about the mentioned new programs from the A.Y 2021-2022

- Master of Business Administration (Agri Operations Management) {SIOM-Nashik}
- Master of Business Administration (Food and Agri Business Management) {SIBM-Nagpur}
- Master of Business Administration (Executive) {SIBM-Nagpur}



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- iv. Bachelor of Business Administration {SCMS-Hyderabad}
- v. Master of Science (Assisted Reproduction Technology and Embryology) {SIHS-Pune}
- vi. Bachelor of Science (Mental Health) {SIHS-Pune}
- vii. Master of Science (Biochemistry) {SSBS-Pune}
- viii. Master of Science (Life Sciences) {SSBS-Pune}
- ix. Bachelor of Science (Sport and Exercise Science) {SSSS-Pune}
- x. Master of Arts (African Studies: Geo-economics and Foreign Policy) {SSIS-Pune}
- xi. Bachelor of Science (Applied Statistics and Data Science) {SSI-Pune}
- xii. Master of Technology (By Research) {SIT-Pune}
- xiii. Master of Technology (By Research) {SIT-Pune}

Resolution Item No.6: IQAC: 03.05.2021

Resolved that the new academic programs started & hereby noted by the members.

ITEM No. 7

Consolidated OBE and generated various reports to aid academic quality improvements. The following reports were generated.

- a) Course Contribution Report to PO
- b) Student-wise and –Assessment-wise marks contributing the to CO

Resolution Item No.7: 03.05.2021

Resolved the information regarding the consolidated OBE & various reports is hereby noted by the members.

As there was no other item for discussion, the meeting concluded with a vote of thanks to the chair and all present.

Head IQAC

IQAC-33/ 03/05/2021

Date: 11-05-2021


Chairperson