



SYMBIOSIS INTERNATIONAL (DEEMED UNIVERSITY)

(Established under section 3 of the UGC Act 1956)

Re-accredited by NAAC with 'A++' Grade I Awarded Category - I by UGC

Founder: Prof. Dr. S. B. Mujumdar, M.Sc., Ph.D. (Awarded Padma Bhushan and Padma Shri by President of India)

Minutes of the 44th Internal Quality Assurance Cell (IQAC) meeting of Symbiosis International (Deemed University), SIU held on Thursday, 14 December 2023 at 10:30 a.m. at Convention Centre, Hilltop, Lavale.

The following members were present in the 44th IQAC meeting.

Sr. No	Name	Designation	Membership
1	Dr. Ramakrishnan Raman	Vice Chancellor	Chairperson: Head of the Institution
2	Dr. Hardik Vachharajani	Director, QMB	Director of the IQAC
3	Mr. Pradeep Bhargava	Chairman, MECF Limited, Pune	Local Society Representative
4	Prof. Vinayak Shirgurkar	Management Consultant	Management Representative
5	Mr. Jaisurya Das	Co-Founder & Editorial Director	Industry Representative
6	Mr. Jivesh Govil	Thought Leader, Global Visionary, and Experienced Strategy and Operations Leader, Yeritas Technologies LLC, Pune	Employer Representative
7	Mr. Nilesh Nikam	Ex. Standing Committee Chairman, PMC	Stakeholder Representative
8	Ms. Kanisha Raina	Vice President, HR, Fiserv India Pvt Ltd	Alumni Representative
9	Dr. Anita Patankar	Director, Symbiosis Centre for International Education (SCIE)	Senior Administrative Officer Representative
10	Dr. Asmita Dani	Director - Academics, SIU	Senior Administrative Officer Representative
11	Dr. Sophia Gaikwad	Head- STLRC	Senior Administrative Officer Representative
12	Dr. Dharmendra Pandey	Head, Quality Assurance (QA), SIU	Senior Administrative Officer Representative
13	Dr. Anirban Sur	Professor, SIT	Teacher Representative
14	Ms. Sheetal Barde	Associate Professor, SCON	Teacher Representative
15	Dr. Manjari Jonnalagadda	Assistant Professor, SSLA	Teacher Representative
16	Ms. Lasya Vyakaranam	Assistant Professor, SLS	Teacher Representative



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The following members could not attend the meeting due to their pre-occupation and were granted a leave of absence.

Sr. No	Name	Designation	Membership
1	Dr. Poornima Tapas	Professor, SIBM	Teacher Representative
2	Dr. Avinash Kakade	Deputy Registrar, SIU	Senior Administrative Officer Representative
3	Ms. Kritika Mehrotra	Culinary Arts, B.Sc.	Students Representative
4	CA. Supriya Deshpande	Deputy Finance Officer, SIU	Senior Administrative Officer Representative
5	Prof. Harshad Gune	Head, Software Development, SIU	Senior Administrative Officer Representative
6	Ms. Shalini Singh	Head IT Operations, SIU	Internal Invitee

The following members were special invitees.

Sr. No	Name	Designation	Membership
1	Dr. M. S. Shejul	Registrar, SIU	Internal Invitee
2	Dr. Vandana Sonwaney	Director, Symbiosis Institute of Operations Management	Internal Invitee (Online)
3	Dr. Shashikala Gurpur	Director, Symbiosis Law School, (SLS), Pune Symbiosis Centre for Advanced Legal Studies and Research (SCALSAR), Viman Nagar Dean, Faculty of Law, SIU	Internal Invitee
4	Dr. Mruthyanjaya Rao Mangipudi	Head, Human Resources (Central HR), SIU	Internal Invitee (Online)

With the permission of the Chairperson, Dr. Hardik Vachharajani, Director IQAC welcomed all the members to the 44th IQAC meeting.

The Director, IQAC extended a warm welcome to the esteemed Vice Chancellor and the IQAC Chairperson, Dr. Ramakrishnan Raman. The Director also introduced the new committee member, Dr. Anita Patankar, who serves as the Director of SCIE. Gratitude was expressed to the outgoing members, Dr. Rajani Gupte, Dr. Bhama Venkataramani, and Ms. Swati Sahasrabudhe, for their valuable contributions to the IQAC.

All the members were taken through the agenda points of the 44th IQAC meeting by Director, IQAC.



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ITEM NO.1

To confirm the minutes of the 43rd IQAC meeting held on Monday, 25 September 2023. Director IQAC mentioned that the minutes of the previous meeting on Monday, 25 September were sent to all members via email on Saturday, 2 December 2023. Members were invited to provide input for revisions. The Chairperson proposed adding more student and alumni members to the IQAC committee.

The following resolution was passed:

Resolution Item No.1: IQAC: 14.12.2023

- I. Resolved that the minutes of the meeting held on Monday, 25 September 2023, be and are hereby confirmed.*
- II. Resolved further that a more student and alumni members to be added to the IQAC.*

(A copy of the minutes of the meeting held on 25 September 2023 is enclosed as Annexure 1.0)

ITEM NO.2

To note the Action Taken Report (ATR) of the 43rd IQAC meeting held on Monday, 25 September 2023.

Director IQAC informed that resolutions from the 43rd IQAC meeting have been conveyed to relevant entities. The Chairperson and Mr. Pradeep Bhargava proposed evaluating SCRI metrics for research classification, emphasizing alignment with Sustainable Development Goals (SDGs).

The Chairperson detailed Access Management and Authentication, Authorization, and Accounting (AAA) implementation. A hackathon was announced for innovative solutions on SIU websites. Mr. Jivesh Govil suggested involving computer studies students. The resolution, based on discussions, was then passed.

Resolution Item No.2: IQAC: 14.12.2023

- I. Resolved that the actions taken on the resolutions as passed at the meeting on Monday, 25 September 2023, be and are hereby noted.*
- II. Resolved further that the Symbiosis Teaching and Learning Resource Centre (STLRC) will organize Faculty Development Programs (FDPs) focused on Indian Knowledge Systems (IKS), incorporating core courses, and to extend invitations to researchers and experts to lead the sessions.*
- III. Resolved further that Symbiosis Centre for Waste Resource Management (SCWRM) and Symbiosis Centre for Climate Change and Sustainability (SCCCS) be invited to the 45th IQAC meeting to share sthe innovative practices and quality initiatives adopted.*

(A copy of the Action Taken Report is enclosed as Annexure 2.0)



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ITEM NO.3

To update about the Annual Quality Assurance Report (AQAR) progress for the A.Y 2022-23.

Dr. Dharmendra Pandey, Head of QA, updated on the status of the AQAR 2022-23. Data and information for AQAR 2022-23 was presented to IQAC and was unanimously approved for submission.

Resolution Item No.3: IQAC: 14.12.2023

- I. The members commended the efforts undertaken by the QMB for the AQAR submission. The data and other documents for AQAR 2022-23 stand approved and QMB can upload AQAR on the NAAC portal after this IQAC meeting. Members, also recommended that metrics with potential for improvement be emphasized to stakeholders, aiming for enhanced outcomes in the upcoming AQAR.*

ITEM NO.4

To update about the initiatives of Quality Management and Benchmarking (QMB).

The Director IQAC provided information about the recent initiatives undertaken by the QMB department including Samvaad QMB Season 2, National Board of Accreditation (NBA) Mock Audit, In-house Data Collection for Rankings, Quality Assurance Manual (QAM) and Digii 100.

Resolution Item No.4: IQAC: 14.12.2023

- I. Resolved that members noted and appreciated the initiatives of the QMB department.*
- II. Further resolved that topics centred around equity, diversity, belongingness, and inclusion to be included in the upcoming content of Samvaad QMB, Season 2.*

ITEM NO. 5

To discuss about the new initiatives of IT operations and software development department.

Director IQAC presented software development initiatives including updates on rebranded software development team, Moodle adoption, educational enhancements and collaboration and automation.

Resolution Item No.5: IQAC: 14.12.2023

- I. Resolved that members noted and appreciated the initiatives of the Software Development department.*

ITEM NO. 6

To inform about the establishment of 'Symbiosis Centre for Research in Vaccines and Biologicals' (SCRVB) at SIU in A.Y 2023-24.



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Director, IQAC highlighted that SIU holds a Category-I classification by the UGC and has recently become the home to the 'Symbiosis Centre for Research in Vaccines and Biologicals' (SCRVB).

This center, established in collaboration with Serum Institute of India Pvt. Ltd., operates under the purview of the Faculty of Medical and Health Sciences, as per the resolution outlined in Board of Management Resolution No. A7: BoM: 27.08.2022 and is located at the Lavale hill base.

Resolution Item No.6: IQAC: 14.12.2023

- I. Resolved that members noted the establishment of new research centre 'Symbiosis Centre for Research in Vaccines and Biologicals' (SCRVB).***

ITEM NO. 7

To inform the members regarding the conduct of the Performance Appraisal Report (PAR) for the AY 2022-23.

Dr. Mruthyanjaya Rao Mangipudi, the Head of Human Capital Management (Central HR), delivered a comprehensive overview of the Performance Appraisal Report (PAR) process.

Resolution Item No.7: IQAC: 14.12.2023

- I. Resolved that the members acknowledged the Performance Appraisal Report (PAR) process and proposed to initiate training sessions, incorporating feedback from teaching staff to enhance the effectiveness of the PAR system.***

ITEM NO. 8

To inform about the 'Academic Audit' and 'Administrative Audit' conducted for A.Y 2022-23.

The Director of Academics emphasized the significance of the biannual Academic Audit process for both Odd and Even Semesters. This aims to assess quality assurance procedures, faculty decision-making, and establish sustainable structures for institute-level quality enhancement. Batch Audit for 2022-23 was completed in August.

SIU Registrar, provided an update on A.Y 2022-23 audit, conducted from October 26 to November 4, 2023, covering 40 constituents and 11 sections. Key observations highlighted compliance with recommendations, adherence to statutory norms, and approvals from Statutory Councils.

Resolution Item No.8: IQAC: 14.12.2023

- i. Resolved that members noted the process of the 'Academic Audit' and 'Administrative Audit, and the details of the audit conducted for A.Y 2022-23.***
- ii. Further resolved that an integrated approach be adopted for both academic and administrative audits to enhance efficiency in time and task management.***



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ITEM NO. 9

To discuss about the innovative practices and quality initiatives adopted by the various institutes and departments of SIU in A.Y 2023-24.

- **Institute - Symbiosis Institute of Operations Management (SIOM), Nashik.**

Dr. Vandana Sonwaney, Director of SIOM, outlined the institution's Core Purpose, Mission, and Educational Objectives, emphasizing industry-oriented education in Operations and Supply Chain Management. The Director (SIOM) presented innovative practices and quality initiatives taken by SIOM.

Department - Symbiosis Centre for Advanced Legal Studies and Research (SCALSAR)

Prof. Dr. Shashikala Gurpur, Director of Symbiosis Law School (SLS) and Head of Symbiosis Centre for Advanced Legal Studies and Research (SCALSAR) provided an overview of the department's background, quality initiatives, and best practices.

Resolution Item No.9: IQAC: 14.12.2023

- I. Resolved that members appreciated and noted the quality initiatives and best practices initiated by QMB and implemented at SIOM and SCALSAR.**

ITEM NO. 10

To seek suggestions/ feedback from all stakeholders.

There was no specific suggestion/ feedback the meeting concluded.

Resolution Item No.10: IQAC: 14.12.2023

- I. Resolved that there was no specific suggestion/ feedback from the stakeholders.**

Any other points with the permission of the Chair.

As there was no other point for discussion, the meeting concluded with a vote of thanks to the chair and all present.

Dr. Hardik Vachharajani
Director of the IQAC

Dr. Ramakrishnan Raman
Chairperson

IQAC- 44/ 14/12/2023

Date: 05 /01/2024